

LEGAL AND FINANCIAL WORKSHEET: ASSETS

ASSETS	Account Number	Financial Institution Number	Financial Institution Address	Financial Institution Phone Number	Current Value	Owner(s)	Location of Document (s) / Other Info. (e.g., joint account)
Savings Account							
Chequing Account							
Guaranteed Investment Certificate (GIC)							
Stocks							
Bonds							
Property (Current Value)							
Retirement Accounts (RRSP, TFSA, RDSP, RRIF, LIRA, LIF)							
Life Insurance							
Long Term Care Insurance							
Trusts							
Other							

Total Estimated Assets \$ _____

LEGAL AND FINANCIAL WORKSHEET: INCOME

INCOME	Account Number	Institution Number	Bank Address	Bank Phone Number	Current Value	Owner(s)	Location of Document (s) / Other Info.
Employment Income							
Pension							
Annuity							
Veterans Benefits							
Government Benefits (EI, CPP, CWLB, OAS, provincial support programs)							
Dividends							
Reverse Mortgage							
Rental Income							
Other							
Other							
Other							

Total Estimated Monthly Income \$ _____

LEGAL AND FINANCIAL WORKSHEET: EXPENSES

EXPENSES	Account Number	Institution Number	Bank Address	Bank Phone Number	Current Value	Owner(s)	Notes
Mortgage/Rent Payments							
Credit Card							
Line of Credit							
Property Taxes							
Other Loan Payments							
Child Care							
Utilities: Hydro, Water, Heat							
Internet/Mobile Phone/Cable							
Other Insurance Premiums/Policies							
Alimony or Child Support							
Other							

Total Estimated Monthly Expenses \$ _____

LEGAL AND FINANCIAL WORKSHEET: INSURANCE

INSURANCE	Insurance Company	Location of Documents	Notes
Personal Insurance (life/ disability/long-term care)			
Health Insurance			
Home/Rental Insurance			
Auto Insurance			
Mortgage Insurance			
Other			

LEGAL AND FINANCIAL WORKSHEET: LEGAL DOCUMENTS

LEGAL	Owner(s)	Location of Documents	Notes
ID or Driver's License			
Social Insurance Number			
Health Card			
Passport(s)			
Wills (Living and Standard)			
Power of Attorney (Property)			
Power of Attorney (Personal Care)			
Marriage Certificate			
Vehicle Registration			
Birth Certificate (for self and any dependents)			
Personal Tax Returns			
Military Service Records			
Death Certificate (for a deceased partner or spouse)			

LEGAL AND FINANCIAL WORKSHEET: MEDICAL

MEDICAL	Name	Contact Information	Notes
Primary/Family Physician			
Dental Care			
Eye Care			
Medical Specialist			
Medical Specialist			
Other			

LEGAL AND FINANCIAL WORKSHEET: MISCELLANEOUS

MISCELLANEOUS	Name/Institution	Location/Contact Information	Notes
Safety Deposit Box			
Financial Advisor			
Executor			
Accountant			
Lawyer (Real Estate)			
Lawyer (Estate Planning)			
Other			